

Assistant/CVT Pre-Interview Sheet Date _____

*If you wish to be considered for the position of veterinary assistant or technician, please complete this pre-interview sheet, **in addition to our application**. If you have limited veterinary experience, please also complete our **Animal Care info sheet**, as all inexperienced hires will work in Animal Care for some period of time as part of our training program. If you have no experience in an area, indicate n/a. Please provide as much detail as is possible. Thank you!*

Name:

Phone Number:

Current or most recent job:

hours per week:

How long been at this job? _____ Why leaving/left?

Duties:

Please describe any formal education, licensing, CE, etc in veterinary medicine:

Do you have any experience working in a veterinary hospital or other animal facility? **Y or N**

How long? _____ Please describe your experiences working in a veterinary hospital (duties, hours, skills, etc):

Please describe your experiences communicating with veterinary hospital clients (reception, exam rooms, taking history, phone skills, triage, etc):

Please describe your experiences in a veterinary laboratory and list skills/competencies:

Please describe your experiences in surgical preparation/assisting/dentistry/anesthesia monitoring and list skills/competencies:

Please describe your experiences in exam assisting & client education and list skills/competencies:

Please describe your experiences in radiology and list skills/competencies:

Please describe your experiences in exam assisting & client education and list skills/competencies:

Please describe your experiences in providing treatments and list skills/competencies:

Please describe your experiences in management duties such as inventory control, staff scheduling, supervisory duties, equipment maintenance, etc and list skills/competencies:

Other skills or things we should know about?

What most interests you about this job?

Based on your prior experiences, what do you like best about working in a veterinary hospital?

Based on your prior experiences, what do you like least about working in a veterinary hospital?

To you, what makes a particular veterinary hospital a good hospital to work in?

To you, what makes a particular veterinary hospital a bad hospital to work in?

Are you willing to have a criminal background check & credit history check? **Y or N**

Would you pass a drug test? **Y or N**

How many hours per week do you want to work? _____ to _____

Are you available for shifts on M, T, W & F 7:30 AM and 6:00 PM and Thursdays 8AM to 2:30 PM? **Y or N**

If no, what restrictions?

Are you available for shifts on Saturdays between 7:00 AM and 1:00 PM? **Y or N**

If no, what restrictions?

Will your schedule make you less available next semester? **N or Y or maybe**

Please explain:

Will you be available to work during the summer? **Y or N** How many hours per week?

How often might you need to be unexpectedly absent from work due to illness or another unpredictable event?

Please submit your resume (if available) and please complete our application. Thank you for your interest!!!!